

Thank you again for your participation and contribution to yesterday's kickoff session. As discussed, we will not be taking minutes during this series of meetings; however, Staff believes that it may be helpful to track key takeaways from each session. Therefore, subsequent to each meeting going forward, I plan to provide the working group with a brief list of the salient issues/points covered during each meeting along with a specific agenda for the next meeting. In terms of yesterday's session, those issues/points were as follows:

1. These sessions are open to anyone who chooses to attend.
2. These meetings seek to build consensus on key issues based on the collective expertise and experiences of group participants.
3. The mission of the working group will adhere to the requirements of the Settlement Agreement and the PUC's Order in DE 17-136, i.e. review PI calculation methodologies and consideration of additional metrics (in particular income eligible participation and peak load reductions).
4. The review of the current PI formula and metrics provided by VEIC on 7/11/17 can be used as a starting point for the working group's discussion but is not exclusive, i.e. other approaches and ideas are encouraged and welcome.
5. In reviewing additional metrics, the group should be mindful of the potential for conflicting metrics.
6. Program design must be a consideration.
7. Recognition of, and linkage to, the energy efficiency goals established under the EERS will be considered and reviewed.
8. Participants will share with others in the working group relevant research, studies, and other data points that may inform the group's discussion.
9. As work progresses and the examination of key issues come to a close, those participants seeking to offer specific proposals involving those areas are encouraged to do so in writing to the rest of the group.
10. Work involving the development of additional PI metrics will be shared with the EM&V Working Group.

Also, to stay on track in preparation for our next meeting on 2/21 (in addition to reviewing minimum incentive thresholds), our homework assignments from the previous kickoff meeting of 1/24 were as follows:

1. Review the EERS goals as established in DE 15-137 and as related to PI (Staff).
2. Review VEIC's proposed modifications to the current PI formula and metrics (Staff).
3. Review Synapse paper on PI (to be provided by Eric/Utilities).
4. Review New York study of PI (to be provided by Brian/OCA).
5. Review of historical progression of PI, re: DE 12-262 (Staff).

Please find attached a revised schedule/agenda for the current series of sessions with dates and times. As discussed, the schedule will remain flexible so as to accommodate additional sessions if necessary.